

Job Application Form

Application For Employment

This information will be used to assess applications. If you have any questions about the collection of this information, please contact Reid's Heritage Homes Human Resources Dept. at hinfo@heritagehomes.com or at 519.658.6656.

Employment Data

Type of Employment: Full Time Temporary Part Time Summer

Date: _____ Position Applied For: _____

Where did you learn of this job: Newspaper _____ Website
 Other (Identify) _____

Have you ever worked for Reid's Heritage Group of Companies before? Yes No

If yes, when? _____

Are you related to anyone who works for the Reid's Heritage Group of Companies? Yes No

If hired, when can you begin work? _____

Do you have any preferences regarding your hours of work?

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Days							
Evenings							

Personal Information

Name: _____
First Name Last Name

Home Phone: _____ Alternate Phone: _____

Email: _____

Mailing Address: _____
Street, City, Province, Postal Code

Are you legally entitled to work in Canada? Yes No

Have you ever been convicted of a criminal offence for which you have not been pardoned?
 Yes No

What language(s) do you speak? _____

Do you hold a valid Driver's License? Yes No

Please indicate your current Driver's License Class status: G G1 G2 D A Z

Education Apprenticeship Training

What is the highest grade you completed? _____

What type of certificate or diploma do you obtain? _____

Community College/University: _____

Name of Program	Length	Degree/Diploma/Certificate Awarded

Program or Areas Studied (check all that apply to you):

- | | | |
|--|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Administration | <input type="checkbox"/> Carpentry |
| <input type="checkbox"/> Communication | <input type="checkbox"/> Construction | <input type="checkbox"/> Engineering |
| <input type="checkbox"/> Estimating | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Health and Safety |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> HVAC | <input type="checkbox"/> Interior Design |
| <input type="checkbox"/> IT | <input type="checkbox"/> Management | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Plumbing | <input type="checkbox"/> Product Development | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Purchasing | <input type="checkbox"/> Sales | <input type="checkbox"/> Security |

Other (please specify) _____

Do you currently possess a valid WHMIS Certificate? Yes No Certificate Date _____

Do you currently possess a valid First-Aid Certificate? Yes No Certificate Date _____

Do you currently possess a valid Fall Protection Certificate? Yes No Certificate Date _____

Do you currently possess a valid Natural Gas Certificate? Yes No Certificate Date _____

Do you currently possess a valid Propane Certificate? Yes No Certificate Date _____

Please list personal interests and activities: _____



Employment History

List positions you have held, beginning with the most recent. Should you require more space, please attach a separate sheet to this application.

Employer: _____

Position: _____

Date of Employment: From: _____ To: _____

Duties and Responsibilities: _____

Supervisors Name and Title: _____

Reason For Leaving: _____

May we contact this employer? Yes No

Employer: _____

Position: _____

Date of Employment: From: _____ To: _____

Duties and Responsibilities: _____

Supervisors Name and Title: _____

Reason For Leaving: _____

May we contact this employer? Yes No

Employer: _____

Position: _____

Date of Employment: From: _____ To: _____

Duties and Responsibilities: _____

Supervisors Name and Title: _____

Reason For Leaving: _____

May we contact this employer? Yes No

Employer: _____

Position: _____

Date of Employment: From: _____ To: _____

Duties and Responsibilities: _____

Supervisors Name and Title: _____

Reason For Leaving: _____

May we contact this employer? Yes No

Declaration (Please Read Carefully)

I certify that the information I provided in the application is true and complete to the best of my knowledge. I realize that Reid's Heritage Homes will rely on this information in deciding whether to employ me. I also realize that this information may be verified and that any misrepresentation and any deliberate false, misleading or incomplete information may constitute grounds for immediate dismissal from employment.

Signature: _____ Date: _____